

THE SPACE

Radio Mexico is comprised of an interior Restaurant Dining space & an External Courtyard area. Both areas are available for Corporate Bookings for over 20 guests for Thursday and Friday Lunches in December with the specific goal of catering to end-of-year work events.

Each space is available for a maximum of 4 hours. Functions can begin any time from 12pm and the space must be vacated by 4pm. We recommend 12.30 - 1pm starts for lunchtime bookings.

THE RESTAURANT DINING SPACE

Comprises our bar and internal restaurant, seats a minimum of 35 guests and a maximum of 42.

THE COURTYARD

Is protected from the elements but can also be opened up to enjoy a sunny day, seats a minimum of 20 guests and a maximum of 24.

AT OUR DISCRETION, WE CONSIDER SPECIAL EVENT BOOKINGS ON TUESDAY, WEDNESDAY & THURSDAY EVENINGS AND FRIDAY, SATURDAY & SUNDAY LUNCHES. BOOKINGS ON WEEKENDS AND PUBLIC HOLIDAYS WILL ATTRACT A HIGHER MINIMUM SPEND, AND FUNCTIONS ON SUNDAY OR PUBLIC HOLIDAYS ATTRACT A 10% SURCHARGE.

COST

In place of room hire we apply a minimum spend requirement.

Food is catered on a cost per head basis, calculated on the selected set menu price (\$50 / \$70 / or custom)

Beverage is charged on consumption at menu prices and can include anything from our regular a la carte beverage menu.

| ZONE | DEPOSIT REQUIRED | MINIMUM SPEND WEEKDAY / WEEKEND & PH | GUEST NUMBERS |
|---------------------|------------------|--------------------------------------|-----------------|
| Interior Restaurant | \$500 | \$4000 / \$5000 | Min 30 / Max 42 |
| Courtyard | \$500 | \$2500 / \$3000 | Min 20 / Max 24 |

SET MENUS

We have 2 standard set menu price points of \$50 and \$70 per head, which can be viewed on our FUNCTIONS page. We are also happy to create a custom menu for your group by

arrangement. For example, if you fancy a Taco & Margarita party... we will create to a brief.

BEVERAGE

Beverage is charged on consumption at menu prices, rather than as a beverage package. We find that this offers the best value for money for our customers.

However, we can craft a selection of beverage to suit your budget and style, which may include for example, a welcome Margarita followed by a beer and wine.

DEPOSIT REQUIRED AND CANCELLATION POLICY

A \$500 deposit will secure large group function bookings. The deposit will be deducted from your final bill.

In the event of cancellation, your deposit is fully refundable when the cancellation is received by email at least 30 days in advance of your event date. After that time, the deposit will be retained by Radio Mexico.

PAYING YOUR BILL

One bill will be issued to your group. However we can split the bill with prior arrangement into a maximum of 4 payments.

SPECIAL CONDITIONS

The intended number of guests will be confirmed 7 days prior to your event. If all guests do not attend, you will be charged for the confirmed number of guests.

Additional guests will be charged at the per head rate.

All care is taken when guests have specified that they have a food allergy. However, we cannot guarantee that cross contamination will not occur, given the nature of our kitchen set up. Guests with serious food allergies are therefore asked to carry an EpiPen when dining at Radio Mexico.