



Function Bookings Terms & Conditions

THE SPACE

Esmeralda is a charming, intimate private room located upstairs at Radio Mexico. The room is ideal for 10 to 20 guests, and we offer a choice of three set menus.

SET MENUS

We offer three price points: \$40, \$60 and \$80/head. We can cater for dietary requirements, *STRICTLY BY PRIOR ARRANGMENT at time of booking*. We do not guarantee being able to accommodate dietary requirements if informed on the night.

FOOD COST

The minimum group size for our private dining room is 10 guests, charged at the selected per head rate.

BEVERAGE

On Friday, Saturday and Sunday, a minimum spend on beverage of \$400 applies to all bookings in our private dining room.

Beverage is charged on consumption at menu prices.

Margarita Jugs are available for our private dining guests at \$70 per jug but must be ordered in advance at time of booking.

For your convenience, we will recommend one type of red wine, one type of white wine, and three types of beer for your guests.

DEPOSIT REQUIRED and CANCELLATION POLICY

We will require a minimum \$200 deposit for all large group bookings. The deposit will be deducted from your final bill.

In the event of a cancellation, your deposit is fully refundable if the cancellation is received by email at least 14 days prior to your booking. After that time, the deposit will be retained by Radio Mexico.

PAYING YOUR BILL

One bill will be issued to your group. We cannot split the bill unless prior arrangements are made.

FOOD SERVICE and ARRIVAL TIME

Food service will begin 30 minutes after booking time. As the set menu is in a sharing format, it is important that all guests arrive punctually.

SPECIAL CONDITIONS

The intended number of guests will be confirmed 3 days prior to your event. If all guests do not attend, you will be charged for the confirmed number of guests (as they have already been catered for). Additional guests will be charged at the per head rate.

All care is taken when guests have specified that they have a food allergy. However, we cannot guarantee that cross contamination will not occur, given the nature of our kitchen set up. Guests with serious food allergies are therefore asked to carry an EpiPen when dining at Radio Mexico.

BRING A CAKE!

We are happy for you to bring a cake to celebrate your occasion. Note that a \$2.50 cakeage per guest will apply.